



Embassy of the United States of America
Kabul, Afghanistan

UNCLASSIFIED

Issue Date: June 02, 2013

**American Embassy Kabul
Great Massoud Road
Kabul, Afghanistan**

SUBJECT: RFQ PR2535702 Procurement of listed I.T/Office Equipment

Dear Prospective Quoter:

Enclosed is a Request for Quotation (RFQ) for MCN third grade provinces I.T/office equipment list based on attached list of specifications. We kindly request you to submit your proposals based on the requirement, complete the required Block of the attached document, and submit it to the following e-mail address, which is also shown on the Standard Form 1449 that follows this letter.

INL - Contracting and Procurement Office
American Embassy Kabul
Great Massoud Road
E-mail: KabulINLBids@state.gov

Please submit your quotation through e-mail and add "Quotation Enclosed" to the above mentioned address.

The deadline for receipt of RFQ is **3:30PM local time, June 17, 2013**. No quotations will be accepted after this time.

Subject Line Format must be: **(Vendor Name)** PR2535702 MCN third grade provinces I.T/office Equipment Lists. Please ensure that your subject line follows this format. If it does not your bid may NOT be accepted.

The U.S. Government intends to award a contract for I.T equipment to the responsible company submitting an acceptable quotation at the lowest price. We intend to award the contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Direct any questions by email regarding this solicitation to KabulINLBids@state.gov.

Sincerely,

INL - Contracting and Procurement Office
American Embassy Kabul
Great Massoud Road

| | | | | | | | | | |
|--|---|--|--|---|--------------|--|---|---|--|
| SOLICITATION/CONTRACT/ORDER | | | | FOR | | 1. REQUISITION NUMBER | | PAGE 1 OF | |
| 2. CONTRACT NO. | | 3. AWARD/EFFECTIVE DATE | | 4. ORDER NUMBER | | 5. SOLICITATION NUMBER PR2535702 | | 6. SOLICITATION ISSUE DATE June 02, 2013 | |
| 7. FOR SOLICITATION INFORMATION CALL | | a. NAME Procurement and Contracting Office | | | | b. TELEPHONE NUMBER(No collect calls) | | 8. OFFER DUE DATE LOCAL TIME 15:30 June 17, 2013 | |
| 9. ISSUED BY American Embassy Kabul Great Massoud Road Kabul, Afghanistan E-mail: KabulINLBids@state.gov | | CODE | | 10. THIS ACQUISITION IS UNRESTRICTED <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: SIZE STD: | | 11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE | | 12. DISCOUNT TERMS | |
| 15. DELIVER TO American Embassy Kabul Great Massoud Road - Kabul, Afghanistan | | CODE | | 16. ADMINISTERED BY | | CODE | | 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) | |
| 17a. CONTRACTOR/OFFEROR | | CODE | | FACILITY CODE | | 13b. RATING | | 14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP | |
| TELEPHONE NO. | | 18a. PAYMENT WILL BE MADE BY | | CODE | | | | | |
| <input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER | | | | 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM | | | | | |
| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/SERVICES | | | | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT | |
| 1 | Procurement of MCN third grade provinces I.T/office equipment based on attached list of Specifications. | | | | List | All | | | |
| 2 | Delivery charges to the Ministry of - Counter Narcotics Kabul, Afghanistan. | | | | 01 | Time | | | |
| <p>Note: Only Companies that are registered under CCR (www.ccr.gov) and have DUNS and JCCS numbers can Bid.</p> <p>Delivery of the listed I.T/office equipment should be within 40 days after the receipt of contract is mandatory and must be on time.</p> | | | | | | | | | |
| 25. ACCOUNTING AND APPROPRIATION DATA | | | | | | | 26. TOTAL AWARD AMOUNT (For Govt. Use Only) | | |
| <input checked="" type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA <input checked="" type="checkbox"/> ARE <input checked="" type="checkbox"/> ARE NOT ATTACHED. <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED. <input type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN _____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. | | | | | | | | | |
| <input type="checkbox"/> 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: | | | | | | | | | |

| | | | | | |
|---|--|------------------|--|--|------------------|
| 30a. SIGNATURE OF OFFEROR/CONTRACTOR | | | 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) | | |
| 30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT) | | 30c. DATE SIGNED | 31b. NAME OF CONTRACTING OFFICER (Type or Print) | | 31c. DATE SIGNED |

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Prescribed by GSA - FAR (48 CFR) 53.212

| 19. ITEM NO. | 20. SCHEDULE OF SUPPLIES/SERVICES | 21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
|-----------------|--------------------------------------|-----------------|-------------|-------------------|---------------|
| | | | | | |

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED
 ☐ INSPECTED
 ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

| | | |
|--|-----------|---|
| 32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE | 32c. DATE | 32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE |
| 32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE Great Masoud Road US Embassy Kabul | | 32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE |
| | | 32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE |

| | | | | | | |
|--|--------------------|------------------------------------|--|------------------|--|--|
| 33. SHIP NUMBER | 34. VOUCHER NUMBER | 35. AMOUNT VERIFIED CORRECT FOR | 36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL | 37. CHECK NUMBER | | |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; height: 20px; vertical-align: top;">PARTIAL</td> <td style="width: 50%; height: 20px; vertical-align: top;">FINAL</td> </tr> </table> | PARTIAL | FINAL | | | | |
| PARTIAL | FINAL | | | | | |

| | | |
|---------------------|---------------------|-------------|
| 38. S/R ACCOUNT NO. | 39. S/R VOUCHER NO. | 40. PAID BY |
|---------------------|---------------------|-------------|

| | |
|---|-----------------------------|
| 41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT | 42a. RECEIVED BY (PRINT) |
| 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER | 42b. RECEIVED AT (Location) |
| | 42c. DATE REC'D (YY/MM/DD) |
| | 42d. TOTAL CONTAINERS |

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*******Special Note:*******

VALIDITY OF PRICES:

1. Prices shall remain valid for a period of 90 days from submission of the quotation. The U.S. Embassy shall have the right to contract services at any time during this validity period, if required.
2. All costs/unit prices must be exclusive of customs, taxes and duties.
3. Prices shall be provided in Afghani or U.S. Dollars. If in Afghanistan, the monthly U.S. Embassy exchange rate will be automatically applied In order to compare the quotations received in other currency(s).

ADVANCE PAYMENT:

The Financial Regulations and Rules of the U.S. Embassy preclude advance payments or payments by Letters of credit. Such provisions will be prejudicial to its evaluation by the U.S. Embassy. The normal payment terms of the U.S. Embassy are 30 days upon satisfactory completion of goods, work and services based on acceptance thereof by US Embassy.

*****Do not forget that, your attachment must not exceed 5 MB*****

| MCN Kabul Third Grade Provinces I.T Equipment Specifications List | | | | | |
|--|----------------------------|---|------|----------|---------|
| S/No. | Item | Item Description | Unit | Quantity | Remarks |
| 1 | Printers (Black& White) | HP M1536dnf | 17 | Each | |
| 2 | Ink (Black& White Printer) | HP 78A OEM CE278A | 17 | Set | |
| 3 | Printers (colored) | HP Laser Jet Pro CP 1025 | 17 | Each | |
| 4 | Ink (colored printer) | HP Laser Jet pro CP1025 (126A Compatible Value Toner Cartridge Bundle (K,C,M,Y) | 17 | Set | |
| 5 | UPS | INTEX Mission 1050 V/A | 68 | Each | |
| 6 | Computer Software | Windows 7 Ultimate | 68 | Each | |
| 7 | | Microsoft Office 2010 | | Each | |
| 8 | Digital Camera | Sony Cyber-shot DSC-W630 Digital Camera with 4GB SD Card | 17 | Each | |
| 9 | Desktop Computers | OptiPlex 990 Desktop Computer - Core i5 i5-2400 3.10 GHz - Mini-tower, Keyboard, Mouse, Monitor | 51 | Each | |
| 10 | Laptop Computers | Dell Latitude E6420- Intel Core i5-480M 2.66GHz, 4GB DDR3, 640GB HDD, DVDRW, 14" Display | 17 | Each | |
| 11 | External Hard Drive | WD Passport SE 1TB | 17 | Each | |
| 12 | Projector with screen | Sony EX100 and 180 x 180 Tripod | 17 | Each | |
| 14 | GPS | Garmin eTrex 110 | 51 | Each | |
| 15 | Local Telephone Desk Top | Panasonic Normal set | 34 | Each | |
| Note: All the above listed equipment/software should be original and licensed. | | | | | |